

Phase II

Action Planning

Consensus – Define – Implement

Phase II will be developed and executed by the school as described below:

Phase II Development & Stakeholder Engagement

August 17 – August 28, 2020

- *Provide Opening of Schools Development to share Phase I results and garner stakeholder feedback using the OOS Development Plan*
- *Develop School Culture and Academic Programs Implementation Steps*

Schools will begin Phase II of the School Improvement Process with an Opening of Schools Professional Development led by the School Leadership Team (SLT). Topics such as Data and Systems Review Summary, the Sustained Essential Practice, Primary and Secondary Essential Practices, Priority Actions, and Outcome Statements will be discussed and examined with stakeholders. The SLT will purposefully engage stakeholders in providing reflective feedback on the creation and implementation of specific actions aimed at achieving improved School Culture and Academic Programs. The development of the School Culture and Academic Programs specific Implementation Steps will be completed by August 28, 2020.

Implementation Steps Requirements:

- *Align to the school's Outcome Statement, Essential Practices and Priority Actions*
- *Provide specific implementation dates*
- *Describe the specific action or activity that will take place*
- *Include the name(s) and position(s) of the person(s) responsible*
- *Specify what evidence would demonstrate the intended Implementation Step was achieved*
- *Describe the process that will be used to monitor each Implementation Step and the person(s) involved in monitoring*

Quarter 1 Implementation

August 31 – October 16, 2020

- *Participate with the School Leadership Team in a Region Review Process*
- *Meet with the EESAC to review and approve Phase I & II of the School Improvement Process*
- *Monitor the execution of Quarter 1 Implementation Steps to ensure a high degree of fidelity*
- *Conduct an Impact Review to gather qualitative data that will inform the Quarter 1 Systems Review*

During Quarter 1 Implementation, schools will execute Quarter 1 Implementation Steps. The school leadership team will monitor, facilitate and assess the degree to which steps were executed based on collected evidence. Towards the conclusion of this stage, schools will conduct an internal impact review that will inform their Systems Review and Data Reflection.

Every Student Succeeds Act (ESSA) Data Incorporation

- *In Phase II you will be asked to identify any subgroup(s) that fell below the 41% threshold according to the Federal Index (link below). If applicable, your school team will determine specific actions to target identified subgroup(s). As specified in the Every Student Succeeds Act (ESSA) the subgroup(s) are made up of: White, Black/African American, Hispanic, Asian, Native American, Multiracial, Pacific Islander, and Economically Disadvantaged students. In addition to the data provided on the SIP Dashboard, the school's entire ESSA Report Card may be viewed by using this link to the EduData site (edudata.fl DOE.org) in order to assist in the identification of those target subgroup(s).*
- [Federal Index and ESSA Support Categories](#)

*After analyzing the subgroup data, strategize how the **Priority Actions for the Primary Essential Practice (in Academic Programs only)** in the SIP will address the subgroup(s) of concern. Furthermore, in the first quarter Implementation Steps, include at least one Implementation Step aligned to the appropriate subgroup(s) that are being addressed.*

Quarter 1 Systems Review & Data Reflection

October 19 – October 30, 2020

- *Evaluate and reflect on the success of the Quarter 1 Implementation Steps through the Systems Review and Data Reflection*
- *Revise and/or develop School Culture and Academic Programs Quarter 2 Implementation Steps*

After the Quarter 1 Implementation stage, schools will examine the success of the Implementation Steps and will have the opportunity to adjust/modify based on qualitative and quantitative data gathered during the Impact Review. SLTs will develop better informed and refined Implementation Steps to execute during Quarter 2 Implementation.

Quarter 2 Implementation

November 2 – December 18, 2020

- *Monitor the execution of Quarter 2 Implementation Steps to ensure a high degree of fidelity*
- *Title I Schools will upload their 2020-2021 Title I – Parent and Family Engagement Plan (PFEP)*

During Quarter 2 Implementation, schools will execute Quarter 2 Implementation Steps. The school leadership team will monitor, facilitate and assess the degree to which steps were executed based on collected evidence.

SCHOOL CULTURE Quarter 1 Implementation (August 31 – October 16, 2020)

School Culture Outcome Statement

1. If we successfully implement our sustained practice of empowering teachers, all stakeholders will continue to seek out opportunities to enhance the learning experience. 2. Our primary essential practice of increasing school spirit will be successful if students and staff start posting and contributing to activities at the school via social media presence. 3. If our implementation of social emotional learning initiatives is successful there will be a decrease in referrals for psychological services because their coping skills are improved.

Sustained Essential Practice

Empower Teachers And Staff

Priority Actions for the Sustained Essential Practice

Staff will provided access to a multitude of digital platforms as well as an abundance of training opportunities to further investigate and become acquainted with new digital avenues.

Implementation Date(s)	Implementation Steps	Person(s) Responsible (First & last name, position)	Expected Evidence (What evidence would demonstrate the Implementation Step was successfully executed?)	Monitoring (How and Who?)
Start: Mon, Aug 31 End: Thu, Oct 15	Provide teachers with grant opportunities to expand projects in the school.	Sofia Buttacavoli, Assistant Principal	Grants office newsletter will be provided in order for teachers to expand on current and future projects.	Observations of project progress via zoom log. Sofia Buttacavoli, Assistant Principal Jose Enriquez, Principal
Start: Mon, Aug 31 End: Thu, Oct 15	During virtual PLC meetings will include grant opportunities and best practices by those teachers who have obtained a grant. Provide additional information for grants that enhance distance learning.	Sofia Buttacavoli, Assistant Principal Jose Enriquez, Principal	Debrief sessions generated weekly with teachers to determine the grants impact in the classroom.	Provide feedback on grant impact via zoom log. Sofia Buttacavoli, Assistant Principal Jose Enriquez, Principal
Start: Mon, Aug 31 End: Thu, Oct 15	Encourage partnerships with outside agencies to enhance the classroom experience and possibly develop field trip opportunities for real world observations.	Sofia Buttacavoli, Assistant Principal Jose Enriquez, Principal	Increased field trips and partnership interactions as evidenced by visitation logs and field trip packets in order to provide the students with more real world experiences.	Visitation logs and field trip packets submitted to the activities director on a monthly basis. Sofia Buttacavoli, Assistant Principal Jose Enriquez, Principal
Start: Mon, Aug 31 End: Thu, Oct 15	Provide teachers with the opportunity to recommend course offerings at the school	Sofia Buttacavoli, Assistant Principal	Google form results will be Reviewed and analyzed for teacher recommendations. this will allow the students to expand on their academic interests as well as increase their comfort level at the school by taking courses they enjoy.	Review google form and provide teacher feedback via individual zooms. Sofia Buttacavoli, Assistant Principal, Jose Enriquez, Principal

Primary Essential Practice

Team Building Activities

Priority Actions for the Primary Essential Practice

In the current pandemic climate, this will prove challenging and yet necessary to maintain the collaborative structures that have been put in place as well as maintain all teachers focused and invigorated about student learning.

Implementation Date(s)	Implementation Steps	Person(s) Responsible (First & last name, position)	Expected Evidence (What evidence would demonstrate the Implementation Step was successfully executed?)	Monitoring (How and Who?)
Start: Mon, Aug 31 End: Thu, Oct 15	Include more upcoming school events for classes and clubs as part of the regular faculty meeting agenda.	Denise Lopez, Activities Director	This will allow for an increase in school spirit.	Promotion and advocating attendance of these events as evidenced by student attendance on zoom meetings. Sofia Buttacavoli, Assistant Principal, Jose Enriquez, Principal
Start: Mon, Aug 31 End: Thu, Oct 15	The TV production teacher and class will create and implement a you tube channel for the morning announcements.	Erik Veiga, TV Production Teacher	Walk through observations by counselors and administrators on the availability of the announcements in order to increase attendance at events and school pride.	Observation via zoom/Teamsdebrief with counselors and administrators. Sofia Buttacavoli, Assistant Principal, Jose Enriquez, Principal
Start: Mon, Aug 31 End: Thu, Oct 15	Ensure that the new you tube channel announcement format is functional for all teachers.	Erik Veiga, TV Production Teacher	Walk through observations of announcements by counselors and administrators on the availability of the announcements in order to increase attendance at events and school pride. .	Walkthroughs and individual teacher feedback on equipment use via check out logs. Sofia Buttacavoli, Assistant Principal, Jose Enriquez, Principal
Start: Mon, Aug 31 End: Thu, Oct 15	All announce ments will be available through the various social media outlets as well as websites associated with the school.	Albina Cruz, Media Specialist.	Daily posting on various media outlets to ensure that every possible medium is being utilized for promotions.	Increase in teacher attendance at school events through access via Zoom. Sofia Buttacavoli, Assistant Principal, Jose Enriquez, Principal

Secondary Essential Practice

Celebrate Successes

Priority Actions for the Secondary Essential Practice

Enhanced communication strategies have been acquired to increase promotion of successes ranging from those at the school level to the staff and the students. The School's website will be adjusted to include these successes and we will continue t advertise and announce these accomplishments on out myriad of social media platforms.

Implementation Date(s)	Implementation Steps	Person(s) Responsible	Expected Evidence	Monitoring
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		(First & last name, position)	(What evidence would demonstrate the Implementation Step was successfully executed?)	(How and Who?)
Start: Mon, Aug 31 End: Thu, Oct 15	Conduct a needs assessment of the students to determine their social-emotional needs through their counselor edmodo account.	Aurora Pelaez, counselor; Christine Estrada, Counselor	Gathering and analyzing data from the needs assessment that was given during the research classes in 6th and 9th grade to increase socio-emotional health.	Review and discuss results of the needs assessment with the counselor through edmodo. Sofia Buttacavoli, Assistant Principal, Jose Enriquez, Principal
Start: Mon, Aug 31 End: Thu, Oct 15	Counselors will conduct a pre-and post test for every values matter lesson presented.	Aurora Pelaez, counselor; Christine Estrada, Counselor	Gathering and analyzing data from the pre and post test that was given during the research classes in 6th and 9th grade to increase Socio-Emotional awareness and health.	Review and discuss results of the assessment with the counselors through edmodo. Sofia Buttacavoli, Assistant Principal, Jose Enriquez, Principal
Start: Mon, Aug 31 End: Thu, Oct 15	Counselors will develop a monthly schedule of classroom visitations via zoom to provide a comprehensive school counseling program on the values matter curriculum and the teen safety curriculum for all grades by Sept.10.	Aurora Pelaez, counselor; Christine Estrada, Counselor	Counselors will launch a values matter recognition campaign where students are nominated by teachers as being examples of the month's values matter initiative. Reduction in reports of incidences that pertain to the months lessons will also be monitored in order to reduce the need for crisis intervention.	Monthly counselor logs will be reviewed to ensure needs are addressed based on edmodo conferences. Sofia Buttacavoli, Assistant Principal, Jose Enriquez, Principal
Start: Mon, Aug 31 End: Thu, Oct 15	Selected upperclassmen will present modules from the HIP curriculum to 9th grade students.	Aurora Pelaez, counselor	Administration of the pre and post test and adherence to the prescribed timeline for the program to determine if there was an increase in the students socio-emotional well-being.	Monthly counselor logs will be reviewed to ensure needs are addressed from their edmodo meetings .Sofia Buttacavoli, Assistant Principal, Jose Enriquez, Principal

**ACADEMIC PROGRAMS
Quarter 1 Implementation**

(August 31 – October 16, 2020)

Academic Programs Outcome Statement

If teachers are provided with professional development that is classroom specific then they will be more inclined to apply the new strategies and techniques being presented. Teachers will also be able to access the teachers in the school that are well versed with the resources within their portals and the available district resources as well as with teacher within the school who are well-versed in specific resources.

Sustained Essential Practice

Supplemental Materials

Priority Actions for the Sustained Essential Practice

A number of materials will be provided through the newly acquired k12 platform and will be utilized with fidelity by all teachers that have access to these resources.

Implementation Date(s)	Implementation Steps	Person(s) Responsible (First & last name, position)	Expected Evidence (What evidence would demonstrate the Implementation Step was successfully executed?)	Monitoring (How and Who?)
Start: Mon, Aug 31 End: Thu, Oct 15	Teachers will provide additional time as part of their regular lesson plans in order to provide corrective feedback during this time.	Martinnette Thompson, ELA Dept. chair Andrew Kearns, Math Dept. chair Marlena Horgan, Social Studies Dept. Chair Paul Dean, Science Dept. Chair	Increases in grade for both home learning assignments as well as quizzes will enable student success and content retention.	Gradebook report reviews. Sofia Buttacavoli, Assistant Principal, Jose Enriquez, Principal
Start: Mon, Aug 31 End: Thu, Oct 15	Teachers will provide supplemental reinforcement through the calibration of iReady.	Martinnette Thompson, ELA Dept. chair Andrew Kearns, Math Dept. chair Marlena Horgan, Social Studies Dept. Chair Paul Dean, Science Dept. Chair	Increases in grade for both home learning assignments as well as quizzes will enable student success and content retention.	iReady report reviews. Sofia Buttacavoli, Assistant Principal, Jose Enriquez, Principal
Start: Mon, Aug 31 End: Thu, Oct 15	Teachers will conduct data chats with students to discuss areas of weakness.	Martinnette Thompson, ELA Dept. chair Andrew Kearns, Math Dept. chair Marlena Horgan, Social Studies Dept. Chair Paul Dean, Science Dept. Chair	Data chat logs in student work folders will allow for student understanding of their strengths and weaknesses in order to promote student learning and achievement.	Student virtual data chat samples in one note. Sofia Buttacavoli, Assistant Principal, Jose Enriquez, Principal
Start: Mon, Aug 31 End: Thu, Oct 15	Teachers will bring their individual data to their bi-monthly department PLC to discuss trends and	Martinnette Thompson, ELA Dept. chair Andrew Kearns, Math Dept. chair Marlena Horgan, Social Studies	Teacher data binders will serve as evidence that teachers are aware of the students ability level in order to provide accurate and relevant feedback.	PLC agenda and attendance in meeting. Sofia Buttacavoli, Assistant Principal, Jose

best practices to be implemented.	Dept. Chair Paul Dean, Science Dept. Chair	Enriquez, Principal
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Primary Essential Practice

Effective Curriculum and Resource Utilization

Priority Actions for the Primary Essential Practice

Additional digital supplements that have proven effective in years prior have been purchased in a digital capacity.

Implementation Date(s)	Implementation Steps	Person(s) Responsible (First & last name, position)	Expected Evidence (What evidence would demonstrate the Implementation Step was successfully executed?)	Monitoring (How and Who?)
Start: Mon, Aug 31 End: Thu, Oct 15	Opening of school PD to introduce STEM integration across the curriculum.	Sofia Buttacavoli, Assistant Principal	Teachers are to generate a lesson plan with the initiatives discussed during the PD in infuse STEM across disciplines	Teacher generated lesson plan with Stem initiative. Sofia Buttacavoli, Assistant Principal, Jose Enriquez, Principal
Start: Mon, Aug 31 End: Thu, Oct 15	Presentation of how to appropriately implement student 504/IEP accommodations via zoom faculty meetings.	Lynette Mitchell, ESE Specialist	Teacher understanding and implementation of the accommodations with fidelity to promote student learning and achievement..	Walkthrough observations via team zooms. Sofia Buttacavoli, Assistant Principal, Jose Enriquez, Principal
Start: Mon, Aug 31 End: Thu, Oct 15	Presentation of best practices for ESE strategies.	Carmen Master, District ESE Department	Sign in sheets as well as teacher understanding and implementation of the accommodations with fidelity to promote student learning and achievement..	Walkthrough observations via team zooms. Sofia Buttacavoli, Assistant Principal, Jose Enriquez, Principal
Start: Mon, Aug 31 End: Thu, Oct 15	Provide teachers with a beginner and intermediate training on Edmodo at the beginning of the year to ensure year long utilization.	Jennifer Kaelin, Physics teacher and Edmodo Ambassador	Sign in sheets and increase in Edmodo utilization by teachers.	Analysis and review of teacher websites. Sofia Buttacavoli, Assistant Principal, Jose Enriquez, Principal

ESSA Reflection

To complete the following ESSA Reflection, refer to the Every Student Succeeds Act (ESSA) Data Incorporation section in the Phase II Introduction for additional information.

If you have met expectations with all subgroup(s) input n/a in the next two fields.

Identify which of the ESSA subgroup(s) did not meet the 41% threshold according to the Federal Index (White, Black/African American, Hispanic, Asian, Native American, Multiracial, Pacific Islander, Economically Disadvantaged Students, Students with Disabilities, English Language Learners).

N/A

In the narrative below, be sure to detail how you will address the school-wide improvement priorities for these identified subgroup(s).

N/A

Lastly, review the Implementation Steps for the Primary Essential Practice in Quarter 1 Implementation above, be sure to include at least one Implementation Step to address the subgroup(s) that fell below the 41% threshold per the Federal Index.

Secondary Essential Practice

Data-Driven Instruction

Priority Actions for the Secondary Essential Practice

Staff will utilize data during planning sessions, staff will utilize progress monitoring processes in each quarter, staff will conduct data chats with students utilizing digital tools that will be generated in departmental PLC meetings.

Implementation Date(s)	Implementation Steps	Person(s) Responsible (First & last name, position)	Expected Evidence (What evidence would demonstrate the Implementation Step was successfully executed?)	Monitoring (How and Who?)
Start: Mon, Aug 31 End: Thu, Oct 15	Identify those teachers that have demonstrated need for additional support in virtual learning space as well as those teachers who are experts with data.	Sofia Buttacavoli, Assistant Principal	List of teachers and their paired mentors in order to shadow effective teachers.	Log of mentor meetings and debrief session with the teachers. Sofia Buttacavoli, Assistant Principal, Jose Enriquez, Principal
Start: Mon, Aug 31 End: Thu, Oct 15	Teachers will bring their individual baseline data to their bi-monthly department PLC to discuss trends and best practices to be implemented.	Martinnette Thompson, ELA Dept. chair Andrew Kearns, Math Dept. chair Marlena Horgan, Social Studies Dept. Chair Christy Llanes, Science Dept. Chair	PLC minutes with best practices delineated and discussed to increase lesson retention.	PLC agenda and attendance in PLC meeting. Sofia Buttacavoli, Assistant Principal, Jose Enriquez, Principal
Start: Mon, Aug 31 End: Thu, Oct 15	Generate a cohesive data disaggregation tool with department chairs that can be used in multiple discipline	Sofia Buttacavoli, Assistant Principal	Data Disaggregation Tool to improve student awareness of areas to increase student achievement.	Evidence of student data chat on student one note folders. Sofia Buttacavoli, Assistant Principal, Jose Enriquez, Principal
Start: Mon, Aug 31	Departmental data chats with administration via	Sofia Buttacavoli, Assistant Principal Jose	Data Disaggregation	Teacher generated data and utilization of

End: Thu, Oct 15	zoom and facetime.	Enriquez, Principal	Tool, Teacher Data Binders, Sign-in sheets to ensure student centered lessons are being utilized.	the data disaggregation tool. Sofia Buttacavoli, Assistant Principal, Jose Enriquez, Principal
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Parent Family Engagement Plan (PFEP)

All Title 1 schools will submit the 2018-2019 PFEP to the Title 1 office for approval on or before, Tuesday, October 9, 2018. Once approved, the PFEP will be uploaded into the School Improvement Process (Phase II).

SCHOOL CULTURE Quarter 2 Implementation (November 2 – December 18, 2020)

School Culture Outcome Statement

Sustained Essential Practice

Priority Actions for the Sustained Essential Practice

Implementation Date(s)	Implementation Steps	Person(s) Responsible (First & last name, position)	Expected Evidence (What evidence would demonstrate the Implementation Step was successfully executed?)	Monitoring (How and Who?)
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Primary Essential Practice

Priority Actions for the Primary Essential Practice

Implementation Date(s)	Implementation Steps	Person(s) Responsible (First & last name, position)	Expected Evidence (What evidence would demonstrate the Implementation Step was successfully executed?)	Monitoring (How and Who?)

Secondary Essential Practice

Priority Actions for the Secondary Essential Practice

Implementation Date(s)	Implementation Steps	Person(s) Responsible (First & last name, position)	Expected Evidence (What evidence would demonstrate the Implementation Step was successfully executed?)	Monitoring (How and Who?)

ACADEMIC PROGRAMS
Quarter 2 Implementation
 (November 2 – December 18, 2020)

Academic Programs Outcome Statement

Sustained Essential Practice

Priority Actions for the Sustained Essential Practice

Implementation Date(s)	Implementation Steps	Person(s) Responsible (First & last name, position)	Expected Evidence (What evidence would demonstrate the Implementation Step was successfully executed?)	Monitoring (How and Who?)

Primary Essential Practice

Priority Actions for the Primary Essential Practice

Implementation Date(s)	Implementation Steps	Person(s) Responsible (First & last name, position)	Expected Evidence (What evidence would demonstrate the Implementation Step was successfully executed?)	Monitoring (How and Who?)

ESSA Reflection

To complete the following ESSA Reflection, refer to the Every Student Succeeds Act (ESSA) Data Incorporation section in the Phase II Introduction for additional information.

If you have met expectations with all subgroup(s) input n/a in the next two fields.

Identify which of the ESSA subgroup(s) did not meet the 41% threshold according to the Federal Index (White, Black/African American, Hispanic, Asian, Native American, Multiracial, Pacific Islander, Economically Disadvantaged Students, Students with Disabilities, English Language Learners).

In the narrative below, be sure to detail how you will address the school-wide improvement priorities for these identified subgroup(s).

Lastly, review the Implementation Steps for the Primary Essential Practice in Quarter 2 Implementation above, be sure to include at least one Implementation Step to address the subgroup(s) that fell below the 41% threshold per the Federal Index.

Secondary Essential Practice

Priority Actions for the Secondary Essential Practice

Implementation Date(s)	Implementation Steps	Person(s) Responsible (First & last name, position)	Expected Evidence (What evidence would demonstrate the Implementation Step was successfully executed?)	Monitoring (How and Who?)