



## **Arrival and Dismissal Plan**

### **Arrival: 6:30-7:20 a.m.**

#### **\* Car Drop Off is available in two locations:**

##### **1. Main Bus/Car Ramp**

- Parents may enter the ramp from the South side of 24<sup>th</sup> Avenue.
- Parent vehicles must use the lane closest to the street.
- The lane closest to the school is utilized by busses.

##### **2. Parking Lot Drop Off**

- Parents enter from 24<sup>th</sup> Avenue and drive through the parking lot in a counter clockwise manner.
- It is important for parents to drive up as far as possible to the double yellow lines so that several cars can drop off at the same time.

#### **\* Buses**

Buses should arrive between 6:30 a.m. and 7:00 a.m. and stop at the curb side of the loop. Any bus arriving prior to 6:30 a.m. can drop off in main parking lot.

#### **\* Student Parking**

All students driving to school must have a parking permit supplied by the school. Parking is only available in the gray parking curbs.

#### **\* Walkers**

All students walking to school must utilize the crosswalks and sidewalks.

#### **\* Supervision**

All students who eat breakfast are to report directly to the cafeteria if they arrive prior to 7:10 a.m. All students who do not eat breakfast will remain in the front of the school under adult supervision by security, teacher leader, Assistant Principal, and Principal. All students will enter the building and head to class at the bell, which rings at 7:12 a.m.

#### **\* Morning Post Assignments:**

- F. Garcia – main entrance until 7 a.m.; 7 – 7:20 a.m. supervise and lock gates in back
- A. Bundalo – main bus loop
- A. Othon – main bus loop
- L. Mitchell – main entrance
- M. Robles – courtyard
- J. Enriquez – parent drop off

## **Dismissal 2:20-3:00 p.m.**

### **\* Car Pick up is available in two locations.**

#### **1. Main Bus/Car Ramp**

- Parents may enter the ramp from the South side of 24<sup>th</sup> Avenue.
- Parent vehicles must use the lane closest to the street.
- The lane closest to the school is utilized by busses.

#### **2. Parking Lot Pick Up**

- Parents enter from 24<sup>th</sup> Avenue and drive through the parking lot in a counter clockwise manner to pick up their child.
- Parents may only park in the Main Parking Lot if they are meeting school personnel in the school building.

### **\* Student Parking**

Students exit and blend in with parents driving out of the parking lot. All cars must head in the direction facing the PE field (eastbound).

### **\* Walkers**

All students walking home from school must utilize the crosswalks and sidewalks.

### **\* Supervision**

Students not picked up at 2:20 are provided supervision under the front breezeway until 3:00 p.m. Any student left at that point is directed to the Media Center, where supervision is available until 4:00 p.m. Students in middle school may sign up for After School Care through the city of Hialeah. (YLC) or attend tutoring through Middle School Enrichment. Any student attending club meeting or performing arts/sports practices **MUST** be accompanied by the sponsor or a designated faculty/staff member. Parents are advised to pick up as soon as possible and to alert staff if any circumstances arise that could present an issue with pickup.

### **\*Afternoon Post Assignments:**

Jessica Torres/Jacqueline Chan – main entrance  
A. Bundalo – main bus loop  
W. Stephenson – courtyard  
M. Robles – courtyard  
J. Enriquez – parent pick up