

# Tardy to School Policy



- **Students arriving to school late between 7:20 to 7:30 are to report directly to their first block classroom (Period 1 or 2).**

**All teachers will document and implement the following consequences.**  
(Reset the following sequence each 9 weeks)

## **1<sup>st</sup> Tardy to School**

Verbal Warning

## **2<sup>nd</sup> Tardy to School**

Document and warn the student once again.

## **3<sup>rd</sup> Tardy to School**

A Third warning and policy notification sent home to parents for signature.

## **4<sup>th</sup> Tardy to School**

Teacher Calls Parent

## **5<sup>th</sup> Tardy and More**

Referral to Administration for progressive disciplinary consequences.  
(Permanent Record SCAM)

- **Students arriving to school after 7:30 are to report directly to the main office with their parent to be properly documented and given a pass to class. Students arriving without a parent will be assigned a detention. Students driving to school must have a valid reason for their tardiness after 7:30. Excessive tardies after 7:30, even with a parent and valid reasons if driving a car, will result in a detention. Those students with excessive tardies will also be documented with a Referral SCAM on their student record.**