

# Tardy to School Policy



- **Students arriving to school late between 7:20 to 7:30 are to report directly to their first block classroom (Period 1 or 2).**

**All teachers will document and implement the following consequences.**

**(Reset the following sequence each 9 weeks)**

## **1<sup>st</sup> Tardy to School**

Verbal Warning

## **2<sup>nd</sup> Tardy to School**

Document and warn the student once again.

## **3<sup>rd</sup> Tardy to School**

A Third warning and a copy of this policy notification will be sent home to parents for signature and must be returned the next day.

## **4<sup>th</sup> Tardy to School**

Teacher Calls Parent

## **5<sup>th</sup> Tardy and More**

Referral to Administration for progressive disciplinary consequences.

(Permanent Record SCAM and may jeopardize remaining at JMMAST) Students will also be placed on a STOP list and can't participate in activities for one nine week period.

- **Students arriving to school after 7:30 are to report directly to the main office with their parent to be properly documented and given a pass to class.**
- **Students arriving without a parent will report directly to the auditorium for tardy processing. This will take a minimum of 30 minutes. Consequences will include detention, phone calls home, conversations to improve promptness to school and loss of a school parking space. Those students with excessive tardies will also be documented with a Referral SCAM on their student record. (May jeopardize remaining at JMMAST)**